TECH PATROL TP
YOUR PARTNER IN TECHNOLOGY

Timesheet of work performed

Engineer: _____

Date	Time in	Time out	Duration	Break	Billing	Callout	Service	Response	Company	Location	Responsible Contact

Regarding Case Number:	**Case Subject:**

Request / Job:

Work Completed:	***Things to follow up:***

Parts used:

By signing this timesheet I acknowledge that the work performed is to my satisfaction.

Name of Authorised person to approve work:

Signature:

Billing Rate: **S=**Standard **D=**Discount **P=**Project **L=**Love

Onsite Response: **E=**Emergency (<2hrs) **U=**Urgent (<4hrs) **S=**Standard (next available)

Callout Rate: **BH=**Business Hours **AH=**After Hours

Service Type: **O=**Onsite **R=**Remote